



COUNTY OF LOS ANGELES

CHIEF INFORMATION OFFICE


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JON W. FULLINWIDER
CHIEF INFORMATION OFFICER

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July 22, 2004

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina,
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: Jon W. Fullinwider 
Chief Information Officer

Subject: **EXECUTIVE OFFICE I/T OPTIMIZATION STUDY**

On April 20, 2004, your Board instructed the Chief Information Officer to evaluate the Executive Office's Information Resource Management (IRM) capability to support and sustain Board operations with the assistance of the Internal Services Department (ISD). The assessment reviewed the Executive Office's information technology (I/T) infrastructure and its operational management. On May 4, 2004 a preliminary findings report was submitted to the Board, which indicated that the full report would be submitted by June 12, 2004.

A task force was formed comprised of County departments and private-sector business partners. Representatives from the ISD, Department of Public Works (DPW), Chief Administrative Office (CAO), SBC Communications Incorporated, Cisco Systems Incorporated, Network Associates Incorporated (NAI), Dell Incorporated and Microsoft Corporation joined together to address your Board's concern and the assessment requested in the Board Motion.

On June 15, 2004, a brief update on our efforts was provided and a revised completion date was set for July 16, 2004. The effort to refine the information provided by the teams and to finalize the findings and recommendations has required much more time than anticipated.

We are completing a re-write of the document and will review it with the participants in the assessment, for release to your Board on or before August 9, 2004. We will schedule meetings with your respective Information Technology Deputies to discuss the recommendations and answer questions following the release of the report.

Each Supervisor
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If you have questions regarding the status of the Executive Office I/T Optimization study, please contact me at (213) 974-2008.

JWF:JW:sc

c: I/T Board Deputies
Executive Officer, Board of Supervisors
Interim Director, Internal Services Department
Chair, Information Systems Commission
Brian Karasawa, Microsoft Consulting Services
Sandy Chu, SBC Communications